6. GENERAL INFORMATION

Do you hold a current Driving Licence? Yes / No Are you a car owner? Yes / No

Have you been dismissed from any type of employment? Yes / No

If "YES" give details .....

Have you ever received or claimed compensation for an injury of any kind? Yes / No

If "YES" please give details .....

Where did you hear about this position? .....

7. REFERENCES

Name and Address of two persons who know you in a work or school capacity. If unemployed, past employers or teacher may be given.

Name/Addresses and Tel.No. of two referees. State their title eg. employer/school teacher.	

8. FAIR EMPLOYMENT DETAILS

Please complete attached form - **"MONITORING INFORMATION"**

9. DECLARATION

I certify that the information given in this Application Form is accurate. I understand that to give false information could result in withdrawal of job offer or dismissal from the company.

SIGNED ..... DATE .....

PLEASE FORWARD THE COMPLETED APPLICATION FORM TO:-

OFFICE ADMINISTRATOR

MOYOLA PRECISION ENGINEERING, 6-8 CURRAN ROAD, CASTLEDAWSON, MAGHERAFELT, Co. LONDONDERRY, N. IRELAND. BT45 8AF Tel: +44 (0) 28 7946 8349 Fax: +44 (0) 28 7946 8941

FOR OFFICE USE ONLY

Interviewer No. 1. ..... Date: .....

Interviewer No. 2. ..... Date: .....

Interviewer No. 3. ..... Date: .....

Job Offer YES / NO Starting Salary: .....

INTERVIEW NOTES

MOYOLA

Precision Engineering

PRIZE WINNER 1995

INVESTOR IN PEOPLE

Ref: .....

APPLICATION FOR EMPLOYMENT

Please complete fully.

Job Applied for ..... Date .....

1. PERSONAL DETAILS

TITLE: Mr./Mrs./Miss/Ms. .....

SURNAME: ..... Date of Birth ..... Age .....

FIRST NAMES ..... National Insurance Number .....

ADDRESS ..... Next of Kin .....

..... Relationship .....

..... Address .....

....

POSTCODE: ..... POSTCODE: .....

Tel. No. ..... Tel. No. .....

Email .....

2. EDUCATION AND QUALIFICATIONS

(USE SEPARATE SHEET IF NECESSARY)

School / College Attended	Dates	Examinations / Subjects Taken	Results/Awarding Body

3. EMPLOYMENT RECORD

Complete in date order. Include relevant Training etc.

USE SEPARATE SHEET IF NECESSARY

Dates		Name And Address of Employer	Position Held	Responsibilities of Post	Reasons for Leaving	Salary/Wages
FROM	TO					

4. OTHER INFORMATION

Details of spare time interests .....

.....

.....

Is Apprenticeship served? Yes / No.

If "YES" Which Craft? .....

Dates of Apprenticeship. .....

Where served. .....

Please list any other skills in support of your application. (Please use extra paper if required) .....

.....

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5. APPOINTMENT INFORMATION

Present period of notice required .....

Date available for starting MOYOLA. .....

ARE YOU PREPARED TO WORK:- IF "NO" PLEASE GIVE REASONS

Overtime YES / NO .....

Shift Work YES / NO .....

PLEASE NOTE: Above may be required at short notice.

Dates unsuitable for interview.

....